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| S. No. | Details Required | Please state the details in the space below |
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| 1. | Category of applicant a. Individual b. Business c. others | |
| 2. | Applicant Name | |
| 3. | Address of the Applicant | |
| 4. | Contact no. | |
| 5. | e-MAIL | |
| 6. | Nature of applicant a. Author b. owner c. Publisher d. composer e. artist f. producer | |
| 7. | Class Of Work a. Literary/Dramatic b. Artistic c. Cinematograph Film d. Sound recording e. music f. Computer Software | |
| 8. | If work is artistic, is the work trademark or not? Yes no | |
| 9. | Copyright is capable of being used for any goods and services Yes no | |
| 10. | Title of Work | |
| 11. | Description of work (short brief of your work i.e. it is a book related to biography of Mahatma Gandhi) | |
| 12. | Language of Work | |
| 13. | Author name, address, nationality if deceased mention the date of decease | |

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| 14. | Whether work is A. Published B. unpublished | |
| 15. | In case Published A. Name of Publisher B. Address of publisher C. Country of publication D. Nationality E. Year of first publication | |